

BRANT TOWNSHIP
SAGINAW COUNTY, MICHIGAN

FINANCIAL REPORT
FOR THE YEAR ENDED MARCH 31, 2004

AUDITING PROCEDURES REPORT

Issued under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Government Name <i>Grant</i>	County <i>Washtenaw</i>
Audit Date <i>3/31/04</i>	Opinion Date <i>7/29/04</i>	Date Accountant Report Submitted to State: <i>8/7/04</i>	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- | | |
|---|---|
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements. |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980). |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended). |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act. |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]). |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit. |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year). |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241). |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95). |

We have enclosed the following:

	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	✓		
Reports on individual federal financial assistance programs (program audits).			✓
Single Audit Reports (ASLGU).			✓

Certified Public Accountant (Firm Name) <i>Barry E. Gaudette, CPA, PC</i>			
Street Address <i>1107 E. 9th Street</i>	City <i>Traverse City</i>	State <i>MI</i>	ZIP <i>49606</i>
Accountant Signature <i>Barry E. Gaudette, CPA</i>			

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INTRODUCTORY SECTION

BRANT TOWNSHIP
SAGINAW COUNTY, MICHIGAN
ORGANIZATION
MARCH 31, 2004
=====

TOWNSHIP OFFICIALS AND BOARD MEMBERS

Judith Schlitts	Supervisor
Karen L. Roux	Treasurer
Theresa Schroeder	Clerk
Barbara Fowler	Trustee
Lloyd Schmeige	Trustee

Barry E. Gaudette, CPA, P.C.
CERTIFIED PUBLIC ACCOUNTANT

1107 East Eighth Street
Traverse City, Michigan 49686
(231) 946-8930
Fax (231) 946-1377

Members of the Township Board
Brant Township
Saginaw County, Michigan

Independent Auditor's Report

We have audited the accompanying financial statements of Brant Township, Michigan, as of and for the year ended March 31, 2004 as listed in the table of contents. These financial statements are the responsibility of Brant Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Since it was not practical to extend our auditing procedures into the prior unaudited year, we are unable to express an opinion on the consistency of application of accounting principles with the preceding year.

In our opinion, except for the effects of the omission of the information mentioned in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of Brant Township, Michigan, as of March 31, 2004, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Brant Township
Independent Auditor's Report
Page Two

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The supplemental financial data listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Brant Township, Michigan. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Bary E. Taudell, CPA, PC
July 29, 2004

FINANCIAL SECTION

Financial Statements

BRANT TOWNSHIP
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUP
MARCH 31, 2004
=====

	Governmental <u>Fund Type</u>
<u>ASSETS</u>	<u>General</u>
Cash	\$ 118,498
Taxes receivable	3,244
Due from other funds	200
Property, plant & equipment	<u> </u>
TOTAL ASSETS	<u>\$ 121,942</u>
 <u>LIABILITIES & FUND EQUITY</u>	
LIABILITIES:	
Due to other funds	\$ <u> </u>
TOTAL LIABILITIES	<u> </u>
FUND EQUITY:	
Investment in general fixed assets	
Fund balance	<u>121,942</u>
TOTAL FUND EQUITY	<u>121,942</u>
TOTAL LIABILITIES & FUND EQUITY	<u>\$ 121,942</u>

See notes to financial statements

<u>Fiduciary Fund Type</u>	<u>Account Group</u>	
<u>Trust and Agency</u>	<u>General Fixed Assets</u>	<u>Total (Memorandum Only)</u>
\$ 200	\$	\$ 118,698
		3,244
		200
	<u>151,693</u>	<u>151,693</u>
<u>\$ 200</u>	<u>\$151,693</u>	<u>\$ 273,835</u>
\$ 200	\$	\$ 200
<u>200</u>		<u>200</u>
	151,693	151,693
		<u>121,942</u>
	<u>151,693</u>	<u>273,635</u>
<u>\$ 200</u>	<u>\$151,693</u>	<u>\$ 273,835</u>

BRANT TOWNSHIP
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND TYPE

FOR THE YEAR ENDED MARCH 31, 2004

=====

	Governmental <u>Fund Type</u>
	<u>General</u>
REVENUES:	
Taxes	\$ 37,035
Licenses & permits	16,330
State grants	150,019
Charges for services	8,171
Interest & rentals	4,232
Other revenue	<u>6,922</u>
TOTAL REVENUES	<u>222,709</u>
EXPENDITURES:	
Current:	
Legislative	26,692
General government	56,025
Public safety	16,405
Public works	140,456
Health & welfare	2,572
Culture & recreation	1,300
Capital outlay	
TOTAL EXPENDITURES	<u>243,450</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(20,741)
FUND BALANCE, beginning	<u>142,683</u>
FUND BALANCE, ending	<u>\$ 121,942</u>

See notes to financial statements

BRANT TOWNSHIP
**STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
 GOVERNMENTAL FUND TYPE**
 FOR THE YEAR ENDED MARCH 31, 2004

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	<u>General Fund</u>		
	<u>Original Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES:			
Taxes	\$ 40,000	\$ 37,035	\$ (2,965)
Licenses & permits	15,000	16,330	1,330
State grants	110,000	150,019	40,019
Charges for services	14,000	8,171	(5,829)
Interest & rentals	4,000	4,232	232
Other revenue	<u>1,000</u>	<u>6,922</u>	<u>5,922</u>
TOTAL REVENUES	<u>184,000</u>	<u>222,709</u>	<u>38,709</u>
EXPENDITURES:			
Current:			
Legislative	70,872	26,692	44,180
General government	57,725	56,025	1,700
Public safety	23,500	16,405	7,095
Public works	158,200	140,456	17,744
Health & welfare	2,000	2,572	(572)
Culture & recreation	5,200	1,300	3,900
Capital outlay	<u>5,000</u>		<u>5,000</u>
TOTAL EXPENDITURES	<u>322,497</u>	<u>243,450</u>	<u>79,047</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(138,497)	(20,741)	117,756
FUND BALANCE, beginning	<u>138,497</u>	<u>142,683</u>	<u>4,186</u>
FUND BALANCE, ending	<u>\$</u>	<u>\$121,942</u>	<u>\$ 121,942</u>

See notes to financial statements

BRANT TOWNSHIP
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2004
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Brant Township have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Government Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the Township are described below.

A. Reporting Entity

Brant Township operates under a Board-Supervisor form of government and provides services to its 1,992 residents in many areas including public safety, highways and streets, sanitation, health and social services, culture and recreation, public improvements, planning and zoning, and general administrative services.

In evaluating how to define the Township for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in NCGA Statement 3. The basic, but not the only, criterion for including a potential component unit within the reporting entity is the Township's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the Township and/or its citizens, or whether the activity is conducted within the geographic boundaries of the Township and is generally available to its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the Township is able to exercise oversight responsibilities. Based upon the application of these criteria, the financial statements of certain other governmental organizations are not included in these financial statements.

BRANT TOWNSHIP
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2004
(Continued)

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

B. Basis of Presentation

The accounts of the Township are organized on the basis of funds and an account group, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts which are comprised of each fund's assets, liabilities, fund balance, and revenues and expenditures or expenses, as appropriate.

Government resources are allocated to and for individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into two broad fund type categories and two funds as follows:

Governmental Fund Type

These funds are those through which most governmental functions typically are financed. The focus of Governmental Fund measurement is upon determination of financial position and changes in financial position (sources, uses, and balances of the financial resources) rather than upon net income. The following is a description of the Governmental Fund Type of the Township:

General Fund

The General Fund is the general operating fund of the Township. It is used to account for all financial resources except those required to be accounted for in another fund. Revenues are derived primarily from property taxes, State and Federal distributions, grants, and other intergovernmental revenues.

BRANT TOWNSHIP
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2004
(Continued)

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

B. Basis of Presentation - Continued

Fiduciary Fund Type

Trust and Agency Funds are used to account for assets held by the Township in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. The Township has one Fiduciary Fund as follows:

Agency Fund

Agency Funds are purely custodial (assets equal liabilities) and thus, do not involve measurement of results of operations. The Township's Current Tax Collection Fund is an Agency Fund.

Account Group

Account Groups are not funds; they do not reflect available financial resources and related liabilities, but are accounting records of the following:

General Fixed Assets Account Group

The General Fixed Assets Account Group is used to maintain control and cost information for all fixed assets of the Township utilized in its general operations.

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

BRANT TOWNSHIP
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2004
(Continued)

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

C. Basis of Accounting - Continued

Modified Accrual

All Governmental Funds (General Fund) are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, property taxes and other revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

Taxpayer-assessed income, gross receipts and sales taxes are considered "measurable" when in the hands of intermediary collecting governments and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenue when they are measurable and their validity seem certain.

D. Cash and Cash Investments

Deposits of the Township are carried at cost and are at a local bank. Act 217, P.A. 1982, authorizes the Township to deposit and invest in the accounts of federally insured banks, insured credit unions and savings and loan associations; bonds and other direct obligations of the United States, or an agency or instrumentality of the United States; United States Government or Federal agency obligation repurchase agreements; bankers' acceptance of United States banks; commercial paper rated within the three highest classifications by not less than two standard rating services, which mature not more than 20 days after the date of purchase, and which involves no more than 50 percent of any one fund; mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Michigan law prohibits security in the form of collateral, security bonds, or other forms of the deposit of public money. An Attorney General's Opinion states that public funds may not be deposited in financial institutions located in states other than Michigan.

BRANT TOWNSHIP
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2004
(Continued)

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

E. Property Tax Revenue Recognition

Property tax revenues are recognized in the fiscal year for which they have been levied and become available. Available means when due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to be used to pay current period liabilities. The current period referred to here is a period of time not exceeding 60 days.

F. Inventories

Materials and supplies are expensed as purchased.

G. General Fixed Assets and Long-Term Liabilities

The accounting and reporting treatment applied to property, plant and equipment associated with a fund are determined by its measurement focus. All Governmental Fund Types are accounted for on a spending "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. There, the reported fund balance (net current assets) is considered a measure of "available spendable resources."

Government fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

General fixed assets purchased are recorded as expenditures in all funds at the time of purchase. Such assets are capitalized at cost in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems, are not capitalized along with other general fixed assets. Depreciation has not been provided on general fixed assets. The Township maintains a complete inventory of general fixed assets.

BRANT TOWNSHIP
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2004
(Continued)
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

G. General Fixed Assets - Continued

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date donated.

H. Capitalization of Interest on Fixed Assets

Generally accepted accounting principles require that interest expenditures incurred during construction of assets be capitalized. They are capitalized only to the extent that interest cost exceeds interest earned on related interest bearing investments. The Township did not capitalize interest on fixed assets in the current year.

I. Accumulated Fund Deficits

There were no accumulated fund deficits in the individual funds at March 31, 2004.

J. Encumbrance System

The Township does not use an encumbrance system.

K. Allowance for Doubtful Accounts

The Township does not use an allowance for doubtful accounts.

L. Accrued Vacation and Sick Leave

The Township does not maintain a policy providing sick and vacation benefits for its employees.

BRANT TOWNSHIP
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2004
(Continued)
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

M. Budgets

Annual operating budgets are adopted by the Township Board for the General Fund in accordance with Public Act 621 of 1978.

The Township follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. Prior to January 1st, the Clerk submits to the Township Board, a proposed operating budget for the year commencing the following April 1st. The operating budget includes proposed expenditures and the means of financing them for the General Fund.
- b. Public hearings are conducted to obtain taxpayer comments.
- c. Prior to April 1st, the budget is legally enacted on a departmental (activity) basis through passage of a resolution.
- d. Budget amendments are made by the Township Board as the need arises during the year.
- e. Formal budgetary integration is employed as a management control device during the year for all budgetary funds. Also, all budgets are adopted on a basis consistent with generally accepted accounting principles.
- f. Budget appropriations lapse at year end.
- g. The original budget was amended during the year in compliance with the Township procedures and applicable State laws. The budget to actual expenditures in the financial statements represent the final budgetary expenditures as amended by the Township Board.

BRANT TOWNSHIP
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2004
(Continued)
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NOTE 2: EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN BUDGETARY FUNDS

P.A. 621 of 1978, Section 18(1), as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the Township's actual expenditures and budget expenditures for the budgetary funds have been shown on a functional basis. The approved budgets of the Township for these budgetary funds were adopted to the activity level.

During the year ended March 31, 2004, the Township incurred expenditures in budgetary funds which were in excess of the amounts appropriated. The Township was in compliance with P.A. 621 of 1978, Section 18(1), as amended, for the fiscal year ended March 31, 2004, in all material respects, but did exceed the budgeted amount in the following activities:

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
General Government:			
Treasurer	\$ 17,700	\$ 18,746	\$ (1,046)
Township Hall	5,000	6,699	(1,699)
Health & Welfare:			
Health Center	2,000	2,572	(572)

NOTE 3: CASH AND CASH INVESTMENTS

The Township's deposits are in accordance with statutory authority. The GASB Statement No. 3 risk disclosure for the Township's cash deposits are as follows:

	<u>Per Book</u>	<u>Per Bank</u>
Insured (FDIC)	\$118,698	\$122,868
Uninsured:		
Uncollateralized	_____	_____
Total	<u>\$118,698</u>	<u>\$122,868</u>

BRANT TOWNSHIP
NOTES TO FINANCIAL STATEMENTS
 FOR THE YEAR ENDED MARCH 31, 2004
 (Continued)

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NOTE 4: INTERFUND TRANSACTIONS

The Township had no interfund transactions during the fiscal year ended March 31, 2004.

NOTE 5: CHANGES IN GENERAL FIXED ASSETS

A summary of the changes in general fixed assets follows:

	04/01/03 <u>Balance</u>	<u>Additions</u>	<u>Deletions</u>	03/31/04 <u>Balance</u>
Land-cemetery	\$ 7,000	\$	\$	\$ 7,000
Building-cemetery	5,705			5,705
Township hall	94,197			94,197
Equipment:				
Election	5,940			5,940
Cemetery	19,381			19,381
Other	18,139			18,139
Fence-cemetery	<u>1,331</u>	<u> </u>	<u> </u>	<u>1,331</u>
Total	<u>\$151,693</u>	<u>\$ </u>	<u>\$ </u>	<u>\$151,693</u>

NOTE 6: PROPERTY TAX LEVY

	<u>Mills</u>	<u>Levy</u>	<u>Collections</u>	<u>Delinquent</u>
General Operating				
Taxes:				
Township -				
Operating	.9078	<u>\$37,035</u>	<u>\$33,791</u>	<u>\$ 3,244</u>

The Township's Taxable Valuation is \$40,794,081.

NOTE 7: PENSION PLAN

The Township does not provide a pension plan for its employees.

BRANT TOWNSHIP
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2004
(Continued)

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NOTE 8: INDIVIDUAL FUNDS PRESENTATION

The General Fund and Agency Fund (Current Tax Collection Fund) are the only funds of their individual fund kind. Therefore, they are not presented in a combining statement in the supplemental data portion of this report.

NOTE 9: RELATED PARTY TRANSACTIONS

Nothing came to our attention during the audit effort that would warrant separate mention related to transactions between the Township and its employees and/or elected officials.

NOTE 10: SIGNIFICANT CONTINGENT LIABILITIES

After reviewing the Township Board meeting minutes, and after discussion with staff and other consultations with the Township's legal firm, it appears that the Township has no material contingent liabilities at this time.

NOTE 11: SUBSEQUENT EVENTS

No subsequent events have come to our attention that require disclosure at this time.

NOTE 12: COMPARATIVE DATA

Comparative total data for the prior year has not been presented in the accompanying financial statements because prior year financial statements were not prepared.

NOTE 13: TOTAL COLUMN ON COMBINED STATEMENTS - OVERVIEW

The total column on the Combined Statements - Overview is captioned "Memorandum Only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

SUPPLEMENTARY DATA SECTION

Combining and Individual Fund Statements

BRANT TOWNSHIP
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
AGENCY FUND
 FOR THE YEAR ENDED MARCH 31, 2004
 =====

	Balance April 1, <u>2003</u>	<u>Additions</u>	<u>Deductions</u>	Balance March 31, <u>2004</u>
<u>ASSETS</u>				
Cash - checking	\$ 23,895	\$ 926,913	\$ 950,871	\$ (63)
Cash - savings	<u>503</u>	<u>940,239</u>	<u>940,479</u>	<u>263</u>
TOTAL ASSETS	<u>\$ 24,398</u>	<u>\$1,867,152</u>	<u>\$1,891,350</u>	<u>\$ 200</u>
<u>LIABILITIES</u>				
Due to Agency Fund	\$	\$ 940,479	\$ 940,479	\$
Due to other funds	393	45,206	45,399	200
Due to other units	<u>24,005</u>	<u>881,467</u>	<u>905,472</u>	
TOTAL LIABILITIES	<u>\$ 24,398</u>	<u>\$1,867,152</u>	<u>\$1,891,350</u>	<u>\$ 200</u>

BRANT TOWNSHIP
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
 FOR THE YEAR ENDED MARCH 31, 2004

=====

	Original <u>Budget</u>	Actual	Variance Favorable (Unfavorable)
REVENUES:			
Taxes	\$ 40,000	\$ 37,035	\$(2,965)
Licenses & permits	15,000	16,330	1,330
State grants	110,000	150,019	40,019
Charges for services	14,000	8,171	(5,829)
Interest & rentals	4,000	4,232	232
Other revenue	<u>1,000</u>	<u>6,922</u>	<u>5,922</u>
TOTAL REVENUES	<u>184,000</u>	<u>222,709</u>	<u>38,709</u>
EXPENDITURES:			
Current:			
Legislative:			
Township Board:			
Salaries	3,650	3,650	
Fringe benefits	6,000	5,303	697
Supplies	5,000	4,637	363
Dues & memberships	1,500	2,408	(908)
Printing & publishing	1,000	989	11
Communications	1,000	657	343
Insurance	7,000	8,578	(1,578)
Audit		300	(300)
Legal		92	(92)
Miscellaneous	<u>45,722</u>	<u>78</u>	<u>45,644</u>
Total Township Board	<u>70,872</u>	<u>26,692</u>	<u>44,180</u>
Total Legislative	<u>70,872</u>	<u>26,692</u>	<u>44,180</u>
General Government:			
Supervisor:			
Salary	8,125	8,125	
Supplies	<u>500</u>	<u>65</u>	
Total Supervisor	<u>8,625</u>	<u>8,190</u>	<u>435</u>
Elections:			
Fees	<u>1,000</u>	<u>174</u>	<u>826</u>
Assessor:			
Fees	<u>4,800</u>	<u>4,800</u>	

BRANT TOWNSHIP
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
 FOR THE YEAR ENDED MARCH 31, 2004
 (Continued)

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	<u>Original Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
General Government Cont:			
Clerk:			
Salary	7,600	7,600	
Supplies	<u>1,500</u>	<u>406</u>	
Total Clerk	<u>9,100</u>	<u>8,006</u>	<u>1,094</u>
Board Of Review			
Fees	<u>1,500</u>	<u>1,500</u>	
Treasurer:			
Salary	15,000	15,114	
Supplies	2,700	262	
Printing		<u>3,370</u>	
Total Treasurer	<u>17,700</u>	<u>18,746</u>	<u>(1,046)</u>
Township Hall:			
Salary		1,690	
Supplies		1,237	
Utilities		2,714	
Repairs & maintenance		<u>1,058</u>	
Total Township Hall	<u>5,000</u>	<u>6,699</u>	<u>(1,699)</u>
Cemetery:			
Wages		3,500	
Equipment		1,760	
Repairs & maintenance		<u>2,650</u>	
Total Cemetery	<u>10,000</u>	<u>7,910</u>	<u>2,090</u>
Total General Government	<u>57,725</u>	<u>56,025</u>	<u>1,700</u>

BRANT TOWNSHIP
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
 FOR THE YEAR ENDED MARCH 31, 2004
 (Continued)

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	<u>Original Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Public Safety:			
Fire Protection	6,500		6,500
Building, zoning & appeals:			
Salaries	<u>17,000</u>	<u>16,405</u>	<u>595</u>
Total Public Safety	<u>23,500</u>	<u>16,405</u>	<u>7,095</u>
Public Works:			
Highways, Streets & Bridges	150,000	132,920	17,080
Street Lighting	1,200	1,072	128
Sanitation	<u>7,000</u>	<u>6,464</u>	<u>536</u>
Total Public Works	<u>158,200</u>	<u>140,456</u>	<u>17,744</u>
Health & Welfare:			
Health Center	<u>2,000</u>	<u>2,572</u>	(572)
Culture & Recreation:			
Library	3,200	200	3,000
Parks & recreation	<u>2,000</u>	<u>1,100</u>	<u>900</u>
Total Culture & Recreation	<u>5,200</u>	<u>1,300</u>	<u>3,900</u>
Capital outlay	<u>5,000</u>	<u> </u>	<u>5,000</u>
TOTAL EXPENDITURES	<u>322,497</u>	<u>243,450</u>	<u>79,047</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(138,497)	(20,741)	117,756
FUND BALANCE, beginning	<u>138,497</u>	<u>142,683</u>	<u>4,186</u>
FUND BALANCE, ending	<u>\$ </u>	<u>\$121,942</u>	<u>\$ 121,942</u>

COMMENTS AND RECOMMENDATIONS

Barry E. Gaudette, CPA, P.C.

CERTIFIED PUBLIC ACCOUNTANT

1107 East Eighth Street
Traverse City, Michigan 49686
(231) 946-8930
Fax (231) 946-1377

Members of the Township Board
Brant Township
Saginaw County, Michigan

Our examination was made in accordance with auditing standards generally accepted in the United States of America and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

This letter supplements the information in the Financial Statements and Notes to Financial Statements. It is intended solely for the use of management and Township Board and should not be used for any other purpose.

Barry E. Gaudette, CPA, P.C.

July 29, 2004